

**AGENDA**  
**TOBYHANNA TOWNSHIP**  
**BOARD OF SUPERVISORS AND PLANNING COMMISSION**  
**JOINT MEETING**  
**MAY 17, 2018**

1. Call Meeting to Order – Anne Lamberton – B.O.S. Chair
2. Pledge of Allegiance
3. Public Comment

**OLD BUSINESS:**

1. **PC** - BV District Proposed Zoning Ordinance – As amended – Recommendation to BOS
2. **PC** - Tobyhanna Township Sign Ordinance – Recommendation to BOS
3. **PC** - Approve Minutes of March 20, 2018 Joint Meeting

**NEW BUSINESS:**

1. **PC** - Proposed Fireworks Ordinance – Recommendation to BOS
2. **BOS** - Consider Fireworks Ordinance for hearing advertisement and submittal to MCPC.
3. **BOS** – Consider BV District Zoning Ordinance & SALDO amendments for hearing advertisement and submittal to MCPC.
4. **BOS** – Consider Tobyhanna Township Sign Ordinance for hearing advertisement and submittal to MCPC.
5. **BOS** - Consider Insurance Renewal Proposal

**PUBLIC COMMENT:**

**ADJOURNMENT:**

Video and Audio Recording in Progress

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS  
AND THE TOBYHANNA TOWNSHIP PLANNING COMMISSION  
JOINT MEETING  
May 17, 2018

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The May 2018 Joint Meeting of the Tobyhanna Township Board of Supervisors (“BOS,” “Board”) and Tobyhanna Township Planning Commission (“PC,” “Commission”) was held on May 17, 2018, at the Tobyhanna Township Government Center Building, 105 Government Center Way, Pocono Pines, Pennsylvania, 18350.

Present are Anne Lamberton, John Holahan, III, David Carbone, Mark Sincavage, Michelle Bisbing, Solicitor Jonathan J. Reiss, Esquire, and Township Manager John Jablowski Jr. Heidi A. Pickard, Brendon Carroll, and Patricia Rinehimer are absent.

1. Chair Anne Lamberton calls the Board of Supervisors to order at 5:30PM. It is determined that a quorum is present.
2. The Pledge of Allegiance is recited.
3. Announcements
  - a. Anne Lamberton thanks Autumn Canfield, Julia Heilakka, and all staff for their hard work during the storm.
4. Chair Mark Sincavage calls the Planning Commission to order at 5:31PM. It is determined that a quorum is present.
5. Public Comment – none.
6. Old Business
  - a. PC – Blakeslee Village (BV) District Proposed Zoning Ordinance – as amended – Recommendation to BOS. Mark Sincavage states that the Commission has reviewed this many times. Anne Lamberton motions to recommend the BV District Proposed Zoning Ordinance to the Board, Michelle Bisbing seconds. Vote: motion carries.
  - b. PC – Tobyhanna Township Sign Ordinance – Recommendation to BOS. Mark Sincavage states that the Commission has reviewed that many times. Mike Christian states that prior to the March Joint meeting, there was the ordinance from November of 2017 and the BV sign ordinance. This document reflects a merge of those two. The document was sent to the Sign Committee. He did not speak with Brendon Carroll or Jim Cahill, but the consensus from the other members is that they approve. Since March, the highway overlay was removed, the BV district was added, and a provision to add new districts without changing entire document was added. Timing for CEVM signs was changed to one minute. CEVM is allowed in districts as specified. Jonathan Reiss states existing signs will be grandfathered in. Mike Christian states that feather flags are not allowed.

He thanks Barbara Nichols, Julia Heilakka for normalizing formatting, and John Jablowski. Anne Lamberton thanks the Sign Committee for their efforts. Michelle Bisbing motions to recommend to the Board the approval of the Tobyhanna Township Sign Ordinance, Anne Lamberton seconds. Vote: motion carries.

- c. PC – Approve Minutes of March 20, 2018 Joint Meeting. Barbara Nichols states that the Board already approved the minutes at their regular meeting. Anne Lamberton motions to approve the minutes of the March 20, 2018 Joint Meeting, Michelle Bisbing seconds. Vote: motion carries.

## 7. New Business

- a. PC – Proposed Fireworks Ordinance – Recommendation to BOS. Anne Lamberton motions to recommend the Proposed Fireworks Ordinance to the Board, Michelle Bisbing seconds. Vote: motion carries.
- b. BOS – Consider Fireworks Ordinance for hearing, advertisement, and submittal to the Monroe County Planning Commission (MCPC). John Holahan motions to submit the ordinance for hearing, advertisement, and submittal to the MCPC, David Carbone seconds. Vote: all in favor; motion carries.
- c. BOS – Consider BV District Zoning Ordinance & SALDO amendments for hearing, advertisement, and submittal to Monroe County Planning Commission (MCPC). David Carbone motions to submit the BV District Zoning Ordinance & SALDO amendments for hearing, advertisement, and submittal to the MCPC, John Holahan seconds. Vote: all in favor; motion carries.
- d. BOS – Consider Tobyhanna Township Sign Ordinance for hearing, advertisement, and submittal to MCPC. John Holahan motions to submit the Tobyhanna Township Sign Ordinance for hearing, advertisement, and submittal to the MCPC, David Carbone seconds. Vote: all in favor; motion carries.
- e. BOS – Consider Insurance Renewal Proposal. John Jablowski states that there are two proposals, one from Brown & Brown and one from Knowles Associates. It seems there is a \$3 million umbrella on each area for Brown & Brown, and \$4 million for Knowles, and the proposals have similar coverage. There is a \$92 difference in premiums. John Holahan states that the proposed amount from Brown & Brown is \$35,913. Autumn Canfield states that the first page lists \$34,911, and the second page lists \$35,913. The proposal was originally about \$43,000, which quoted the township with Pocono Summit Volunteer Fire Company (PSVFC) vehicles still on the plan, and they needed to add Kalahari pump station. The correct number is \$34,911. John Holahan states that Knowles' proposal is \$35,008. John Holahan motions to accept the Brown & Brown proposal at \$34,911, David Carbone seconds. Paul Pugielli thanks the township for allowing Brown & Brown to service the needs of the township. He can offer a two-year rate guarantee as long as claims don't exceed 42% of the premium. Brown & Brown covers the underground pipeline, and has a silo umbrella limit



over each of the four liability policies, so it's actually \$12 million. John Jablowski states that after the vehicle fire the township had, apparently the policy helps cover renting interim equipment. Paul Pugielli states that he believes the policy covers \$2,500 for rental equipment. John Jablowski states the township was not told about this, and that knowledge would have been useful to know when filing the claim. Paul Pugielli states he can reopen the claim to file retroactively. Vote: all in favor; motion carries.

John Holahan states that terrorism coverage is an additional \$411. Paul Pugielli states that Brown & Brown ensures about 125 municipalities, and the majority does not have that coverage. Those that do tend to be closer to larger cities. This plan does not cover domestic terrorism, and the claim must exceed \$25 million in total aggregate damage.

John Jablowski asks about cyber coverage. Paul Pugielli states initially, ransomware attacks demanded large sums of money, and victims found that they could pay IT personnel less than the ransom. Thus, the ransom prices have dropped. Unless a township has credit cards and social security numbers, it may not be worth it. John Holahan states that the township does online payments. Anne Lamberton asks Paul Pugielli to send the specifics of the cyber coverage to Autumn Canfield. John Jablowski asks what the renewal is for the proposal. Paul Pugielli states there is a two year guaranteed rate and will ask for three years, but that will still be subject to the 42% premium caveat. The township is not locked into a two-year contract. Adding vehicles will increase exposure but the rate will stay the same. John Holahan states that he is surprised that the two bids are \$90 apart, and asks how much effort the township will exert to pursue \$100 in savings. Ed Tutrone states there are open claims from a snow storm, and asks if those claims affect the premium. Paul Pugielli replies no, that is already factored in.

8. Open Discussion – none.

9. Public Comment

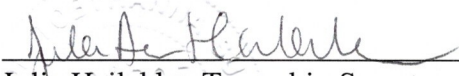
- a. Jeanine Hofbauer states that the PMREMS Drive 4UR Community event is postponed until June 2<sup>nd</sup>. There will be an antique car show and a NASCAR car present also.

10. Mark Sincavage adjourns the Planning Commission, David Carbone motions to adjourn the Board; the joint meeting is adjourned at 5:56PM.

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Minutes recorded by Julia Heilakka

Respectfully submitted:

  
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Julia Heilakka, Township Secretary