

**TOBYHANNA TOWNSHIP  
BILL PACK FOR MARCH 20, 2018**

FUND	BANK ACCT	3/20/18 Bills to be paid	Interim Bills 3/13/18	Comments
GENERAL 01	FIRST NORTHERN BANK	\$ 2,019.07		February POS
GENERAL 01	ESSA GENERAL OPERATING	\$ 210,317.31	\$ 1,158.61	
	TOTAL GENERAL FUND	\$ 212,336.38		
SEWER 08	ESSA SEWER FUND	\$ 258.00		
SEWER DIST #1 09	ESSA SEWER DIST # 1	\$ 65,732.78		
PUBLIC IMP -30	ESSA PUBLIC IMPROVEMENT	\$ 27,784.62		
PENSION FUND	MORGAN STANLEY PENSION	\$ 2,657.74		
	<b>TOTAL ALL FUNDS</b>	<b><u>\$ 308,769.52</u></b>	<b><u>\$ 1,158.61</u></b>	
	NIDA -FIRST NORTHERN	<b><u>\$ 48.00</u></b>		

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Township of Tobyhanna

# Check Register - (01100102) CASH - FNBP GEN CHECKING

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
2/01/2018	20180201	1082 KALAHARI RESORTS LLC	14.50 (Manual)			
2/01/2018	20180201	482 PA. STATE ASSOC OF	30.00 (Manual)			
2/01/2018	20180201	1416 TRAXION ENGINEERING PRODUCTS	15.00 (Manual)			
2/02/2018	20180202	1417 BADGE AND WALLET	108.50 (Manual)			
2/05/2018	20180205	1418 MURPHY'S LOFT	30.23 (Manual)			
2/05/2018	20180205	49 AMAZON.COM	86.18 (Manual)			
2/05/2018	20180205	482 PA. STATE ASSOC OF	160.00 (Manual)			
2/05/2018	20180205	1418 MURPHY'S LOFT	-30.23 (Manual)			
2/06/2018	20180206	1421 ALLIANCE FOR INNOVATION	825.00 (Manual)			
2/06/2018	20180206	482 PA. STATE ASSOC OF	825.00 (Manual)			
2/06/2018	20180206	482 PA. STATE ASSOC OF	-825.00 (Manual)			
2/12/2018	20180209	482 PA. STATE ASSOC OF	210.00 (Manual)			
2/13/2018	20180213	878 PAYCHEX, INC.	58.30 (Manual)			
2/13/2018	20180213	49 AMAZON.COM	66.23 (Manual)			
2/13/2018	20180213	49 AMAZON.COM	66.23 (Manual)			
2/13/2018	20180213	49 AMAZON.COM	-66.23 (Manual)			
2/14/2018	20180214	49 AMAZON.COM	13.95 (Manual)			
2/14/2018	20180214	49 AMAZON.COM	30.45 (Manual)			
2/16/2018	20180216	674 U.S. POSTAL SERVICE	300.00 (Manual)			
2/23/2018	20180223	1420 JOHNSON PLASTIC PLUS	78.96 (Manual)			
2/26/2018	20180226	1316 PA STATE POLICE	22.00 (Manual)			

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 2,019.07 Manual

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 2,019.07

**List of Bills - (01100107) ESSA - GEN OPERATING ACCT  
GENERAL FUND**

Vendor	Description	Account	PO Payment	Check Total
1112 - Alison L. LaRue	PO 6285 Cleaning Services -2/28-3/11/28		420.00	
01.409.370	PROFESSIONAL CLEANING	270.00		
01.411.370	PROFESSIONAL CLEANING SVS	150.00		420.00
72 - AQUA PENNSYLVANIA, INC.	PO 6277 Sewer usage 1/26-2/27/18		157.50	
01.409.364	SEWER FEES	157.50		157.50
1065 - AT & T	PO 6301 Wireless Bill Acct# 287273188001 -1		332.35	
01.406.320	TELEPHONE	332.35		332.35
1119 - BARRETT SIGNS	PO 6283 4 - 2"x 8" engraved name plates		78.00	
01.406.210	OFFICE SUPPLIES	78.00		78.00
491 - PENN. MUNICIPAL HEALTH	PO 6286 April Medical & Dental Insurance		20,198.62	
01.402.150	INSURANCE - HEALTH	2,058.50		
01.408.150	INSURANCE - HEALTH	2,058.50		
01.414.150	INSURANCE - HEALTH	2,953.94		
01.413.150	INSURANCE - HEALTH	956.17		
01.430.150	INSURANCE - HEALTH	6,263.63		
01.401.150	INSURANCE - HEALTH	5,907.88		20,198.62
764 - CARTESIO'S PRECISION COLLISION	PO 6072 Rust Repair Vehicle #19		2,259.77	
01.430.250	VEHICLE REPAIR & MAINTENANCE	2,259.77		
01.430.250	PO 6288 DPW Truck #19 Additional Rust Repai	458.31	458.31	2,718.08
169 - CLEVELAND BROTHERS	PO 6287 CAT 924 Loader Cutting Edge Bolts		81.50	
01.437.374	MACHINERY AND EQUIPMENT REPAIR	81.50		81.50
722 - D.G. NICHOLAS CO.	PO 6289 Small Tools		38.58	
01.430.261	SMALL TOOLS	38.58		38.58
1360 - ELLIOT GREENLEAF & DEAN	PO 6284 Labor Counsel - January 2018		4,805.07	
01.404.314	LEGAL COUNSEL FEES	4,805.07		4,805.07
255 - FASTENAL COMPANY	PO 6312 Shop Supplies and Vehicle Parts		299.21	

**List of Bills - (01100107) ESSA - GEN OPERATING ACCT  
GENERAL FUND**

Vendor	Description	Account	PO Payment	Check Total
01.430.246	GENERAL SERVICE SUPPLIES	186.76		
01.430.251	VEHICLE - PARTS	94.64		
01.409.237	INSTITUTIONAL SUPPLIES	17.81		299.21
267 - FRONTIER	PO 6292 570-646-1212 Monthly bill 3/1-3/31/		1,212.82	
01.406.320	TELEPHONE	1,212.82		1,212.82
289 - GRIM, BIEHN & THATCHER	PO 6294 February Legal Bill		6,290.00	
01.404.314	LEGAL COUNSEL FEES	5,742.50		
01.414.314	LEGAL FEES	547.50		6,290.00
310 - INDUSTRIAL ELECTRONICS INC	PO 6276 Base/Mobile System Usage- February		285.00	
01.406.320	TELEPHONE	285.00		285.00
375 - LOCUST RIDGE QUARRY	PO 6302 Pothole Patching Summit Ave, Harves		161.34	
01.438.375	ROAD & BRIDGE MAINTENANCE	161.34		161.34
447 - NAPA AUTO PARTS	PO 6310 DPW Truck #4 Exhust Parts		67.82	
01.430.251	VEHICLE - PARTS	67.82		67.82
484 - PANKO REPORTING	PO 6304 Recording Fees - Malwa Ventures llc		155.00	
01.414.317	STENOGRAPHIC SERVICES	155.00		155.00
877 - PAPCO, INC.	PO 6293 Diesel Delivery -3/6/18		9,920.25	
01.430.232	VEHICLE FUEL - DIESEL	5,668.05		
01.412.231	AMBULANCE FUEL	3,275.26		
01.411.232	VEHICLE FUEL - DIESEL	976.94		9,920.25
917 - Pen Tele Data	PO 6275 Modem usage 2/24-3/24/18		244.85	
01.407.310	INTERNET & WEB SERVICES	244.85		244.85
494 - PENNSYLVANIA ONE CALL	PO 6281 February Monthly Activity Fee		12.80	
01.430.220	OPERATING EXPENSES	12.80		12.80

**List of Bills - (01100107) ESSA - GEN OPERATING ACCT  
GENERAL FUND**

Vendor	Description	Account	PO Payment	Check Total
717 - <b>POCONO ACE HARDWARE</b>	PO 6311 DPW Truck #2, GCB, Instutional Supp			51.13
01.430.251	VEHICLE - PARTS	8.08		
01.409.373	REPAIRS AND MAINTENANCE	35.06		
01.409.237	INSTITUTIONAL SUPPLIES	7.99		51.13
514 - <b>POCONO MOUNTAIN REGIONAL</b>	PO 6234 April Police services		152,228.94	
01.410.450	REGIONAL POLICE SERVICES	152,228.94		152,228.94
525 - <b>POCONO RECORD</b>	PO 6300 Planning commission meeting notice-			38.81
01.406.341	ADVERTISING	38.81		38.81
1422 - <b>PPA NORTHEAST SECTION</b>	PO 6290 Pa Land Use Law Workshop- B. Nichol			10.00
01.406.461	TRAINING/SEMINARS	10.00		10.00
535 - <b>PPL ELECTRIC UTILITIES</b>	PO 6278 Traffic Signals- Electric 1/26-2/27			140.42
01.433.361	ELECTRICITY/TRAFFIC SGNLS	140.42		140.42
538 - <b>PROSSER LABORATORIES, INC</b>	PO 6274 GCB Emp Breakroom 2/20/18			29.00
01.409.450	WATER TESTING	29.00		29.00
851 - <b>RILEY AND COMPANY, INC.</b>	PO 6305 Third Installment- 2017 Audit Fee			3,500.00
01.402.450	INDEPEND. FINANCIAL AUDIT	3,500.00		3,500.00
973 - <b>RODNEY L. SMITH</b>	PO 6280 Network consulting Fees -3/1-3/15/1			975.00
01.407.317	NETWORK CONSULTING SERVICES	975.00		975.00
1423 - <b>SCRANTON TIMES</b>	PO 6291 Refund of Conditional Use Permit			1,250.00
01.361.31	LAND/SITE DEVELOPMENT FEE	1,250.00		1,250.00
819 - <b>SHARP ENERGY</b>	PO 6279 ESB Bldg - Propane Delivery 2/23 &			2,376.96
01.411.230	ESB & BLAKESLEE SUB - Propane/Gas	2,376.96		2,376.96
615 - <b>STAPLES CREDIT PLAN</b>	PO 6282 February Statement			265.95
01.406.210	OFFICE SUPPLIES	265.95		265.95

## List of Bills - (01100107) ESSA - GEN OPERATING ACCT GENERAL FUND

Vendor	Description	Account	PO Payment	Check Total
794 - State Workers's Insurance Fund 01.411.354	PO 6303 Installment payment - Worker's Comp INSURANCE - WORKERS COMP.	1,342.00	1,342.00	1,342.00
1355 - TCB PROMOTIONS, LLC. 01.406.220	PO 5726 Township Pins OPERATING EXPENSES	192.00	192.00	
01.406.220	PO 6298 Shipping Cost -Township Pins- PO#57 OPERATING EXPENSES	25.00	25.00	217.00
675 - UGI UTILITIES, INC. 01.411.230	PO 6273 Blakeslee Firehouse -1/30-2/27/18 ESB & BLAKESLEE SUB - Propane/Gas	413.31	413.31	413.31
TOTAL				----- 210,317.31
Total to be paid from Fund 01 GENERAL FUND		210,317.31		
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		210,317.31		

Interim Bills - checks dated 3/13/2018

List of Bills - (01100107) ESSA - GEN OPERATING ACCT  
GENERAL FUND

Vendor	Description	Account	PO Payment	Check Total
1063 - TAMCO 01.481.380 EQUIPMENT LEASE	PO 6272 Phone lease 3/23-4/22/18		328.00	328.00
661 - TOSHIBA FINANCIAL SVS 01.481.380 EQUIPMENT LEASE	PO 6271 Copier Leases 2/25-3/25/18		830.61	830.61
TOTAL				1,158.61
Total to be paid from Fund 01 GENERAL FUND			1,158.61	1,158.61

**List of Bills - (08100107) ESSA SEWER OPERATING ACCOUNT  
SEWER FUND**

Vendor	Description	Account	PO Payment	Check Total
289 - GRIM, BIEHN & THATCHER	PO 6295 February Legal Bills			96.00
08.361.35	LEGAL & OTHER REIMBURSEMENT	96.00		96.00
543 - UNIVERSAL TECHNICAL RESOURCE SVS.	PO 5854 Act 537 Plan Revision - WWTP			85.50
08.429.312	PROFESSIONAL SERVICES	85.50		
08.429.312	PO 6309 Balance due on Tobyhanna Twp Act 53	76.50		162.00
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TOTAL				258.00
Total to be paid from Fund 08 SEWER FUND		258.00		
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		258.00		



**List of Bills - (09100107) ESSA - SEWER DIST NO 1 OPERATING  
TOBYHANNA TWP SEWER DISTRICT NO. 1 FUND**

Vendor	Description	Account	PO Payment	Check Total
1143 - AQUA PA WASTEWATER, INC. 09.429.450 Operations	PO 6297 February 2018 Contracted Operations	700.00	700.00	700.00
1058 - BRODHEAD CREEK REGIONAL AUTHORITY 09.429.450 Operations	PO 6306 Water bill 1/5-2/14/18 - Acct#08000	14.77	14.77	14.77
1058 - BRODHEAD CREEK REGIONAL AUTHORITY 09.429.451 Pocono Twp User Fees-Pass Thru	PO 6307 Sewer Bill -2/28-3/31/18-Acct 15600	63,335.36	63,335.36	63,335.36
289 - GRIM, BIEHN & THATCHER 09.429.310 Administration Expenses	PO 6296 February Legal Bills - Sewer Dist #	1,312.00	1,312.00	1,312.00
1002 - T&M ASSOCIATES 09.429.375 Repairs & Maintenance	PO 5988 Balance Due TOBY-00001 Mgt SD#1	259.20	259.20	
09.429.375 Repairs & Maintenance	PO 6086 Reimb Expenses S.D. #1	111.45	111.45	370.65
TOTAL				----- 65,732.78

Total to be paid from Fund 09 TOBYHANNA TWP SEWER DISTRICT NO. 1 FUND 65,732.78

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65,732.78

**List of Bills - (30100101) CASH ACCOUNT  
PUBLIC IMPROVEMENT FUND**

Vendor	Description	Account	PO Payment	Check Total
1245 - PENNONI	PO 6308 Balance of Contract for Interstate		18,188.44	
30.463.312	ECONOMIC DEV-POCONO SUMMIT	18,188.44		
30.463.312	PO 6299 General Traffic Engineering service	4,539.21	4,539.21	22,727.65
	ECONOMIC DEV-POCONO SUMMIT			
543 - UNIVERSAL TECHNICAL RESOURCE SVS.	PO 5955 537 Plan - Transferred from Coning		3,917.05	
30.413.310	537 SEWAGE PLANNING	3,917.05		
30.463.312	PO 6043 Bal PSW Hydrogeologic Feasibility Stu	1,139.92	1,139.92	5,056.97
	ECONOMIC DEV-POCONO SUMMIT			
TOTAL				----- 27,784.62

Total to be paid from Fund 30 PUBLIC IMPROVEMENT FUND

27,784.62

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27,784.62

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Township of Tobyhanna

# Check Register - (65120103) SSB-NON UNIF PEN FUND CKG

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
2/01/2018	20180201	636 THERESA A. DOUGHERTY	610.00 (Manual)			
2/01/2018	20180201	326 JAMES WILSON	152.62 (Manual)			
2/01/2018	201800201	1412 MARK DEWITSKY	943.86 (Manual)			
2/02/2018	20180201	332 JOHN BROGAN	951.26 (Manual)			
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			2,657.74 Manual			
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			2,657.74			