



**Monroe County Conservation District**  
**8050 Running Valley Road, Stroudsburg, PA 18360**

Technical  
 Section  
 570-629-3060

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**BASIC CHECKLIST FOR PUBLIC INFORMATION REGARDING PERMIT & PLAN REQUIREMENTS  
 RELATED TO EARTH DISTURBANCE ACTIVITIES IN PENNSYLVANIA**

1. Will the project involve an earth disturbance activity? (circle one) YES NO

**If YES, continue:**

2. What is the approximate area of the proposed earth disturbance activity? \_\_\_\_\_ Sq. Ft.

3. Is the earth disturbance activity greater than or equal to 5000 square feet? YES NO

4. Is the earth disturbance activity in a Special Protection Watershed? (*regardless of acreage*)  
YES NO

5. Is there a municipal requirement for MCCD approval of Erosion and Sediment Control Plan (E&S) (i.e.,  
 timber harvest, zoning requirement etc.) YES NO

**If YES to 3, 4 or 5 a written E&S Plan is required.**

6. Is the earth disturbance activity greater than one (1) acre (43,560 sq.ft.) over life of the project?  
YES NO

**If YES, an NPDES Stormwater Permit is required.  
 (Contact the Conservation District to set up a pre-  
 application meeting).**

7. Is the earth disturbance activity in, along or adjacent to Waters of the Commonwealth?  
YES NO

**If YES, contact the Conservation District for Chapter 105 Permit requirements.**

**Definitions** – Taken from the 25 Pa Code Chapter 102 and 93 (Erosion and Sediment Control regulations):

**Earth disturbance activity** – Construction or other human activity which disturbs the surface of the land, including but not limited to; clearing and grubbing, grading, excavations, embankments, land development, agricultural plowing or tilling, timber harvesting activities, road maintenance activities, mineral extraction, and the moving, depositing, stockpiling, or storing of soil, rock or earth materials.

**E&S Plan—Erosion and Sediment Control Plan** — A site-specific plan consisting of both drawings and a narrative that identifies BMPs to minimize accelerated erosion and sedimentation before, during and after earth disturbance activities.

**Special Protection Watershed** – High Quality (HQ) and Exceptional Value (EV) Surface waters as described in 25 Pa Code Chapter 93. Please refer to <http://www.depgis.state.pa.us/wave/> or <http://www.depgis.state.pa.us/emappa/> for water classifications.

**Waters of the Commonwealth** - Rivers, streams, creeks, rivulets, impoundments, ditches, watercourses, storm sewers, lakes, dammed water, wetlands, ponds, springs, and other bodies or channels of conveyance of surface and underground water, or parts thereof, whether natural or artificial, within or on the boundaries of this Commonwealth.

Your signature signifies that the municipality has provided you with an Erosion and Sediment Control (E&S) checklist. This checklist was prepared by the Monroe County Conservation District (District). The checklist was developed in order to bring public awareness to the basic permit and plan requirements pertaining to earth disturbance activities in Pennsylvania.

Please note that the Conservation District has legal authority to enter upon properties to perform inspections of earth disturbance activities.

Property Address: \_\_\_\_\_

County Parcel # \_\_\_\_\_

Print name: \_\_\_\_\_

Signature: \_\_\_\_\_

Witnessed by: \_\_\_\_\_

Date: \_\_\_\_\_

The municipality should provide the applicant a copy of the signed document.