

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING
DECEMBER 27, 2017

A Special Meeting of the Tobyhanna Township Board of Supervisors was held on December 27, 2017, at the Tobyhanna Township Government Center Building, 105 Government Center Way, Pocono Pines, Pennsylvania, 18350.

Present are Supervisors Anne Lamberton, John J. Holahan, III (arrives late), Heidi A. Pickard, Brendon Carroll, John E. Kerrick, and Township Manager John Jablowski Jr. Solicitor Jonathan J. Reiss, Esquire, is not present.

1. Chair Anne Lamberton calls the meeting to order at 8:00AM. It is determined that a quorum is present. John Holahan is not currently present.

2. The Pledge of Allegiance was recited.

3. Announcement

a. Anne Lamberton states that the Reorganizational Meeting and Regular Business Meeting will be held on January 2, 2018, at 3:00PM.

4. Treasurer's Report

a. Heidi Pickard motions to approve the list of bills at \$66,724.43. Brendon Carroll saw a bill for \$3,400 for Gradall tires, and asks if the township bids out tires. John Kerrick replies that tires are a state contract. Brendon Carroll seconds. Vote: all in favor; motion carries.

5. Solicitor's Report

a. John Jablowski states that Jonathan Reiss is not here, but is available by cell phone if we need him. The Board received comments from the Monroe County Planning Commission (MCPC). Brendon Carroll asks if the Board needs to take any action on the questions of inconsistencies the MCPC raised. Heidi Pickard motions to authorize the ordinance for advertisement, Brendon Carroll seconds. Vote: all in favor; motion carries.

6. Old Business

a. Ratify Resolution 2017-030 for Mark Dewitsky. Heidi Pickard motions to ratify Resolution 2017-030, Brendon Carroll seconds. Vote: motion carries.

b. Ratify Resolution 2017-031 for John E. Kerrick. Heidi Pickard motions to ratify Resolution 2017-031, Brendon Carroll seconds. Vote: motion carries.

7. New Business

a. Consider Resolution 2017-032 adjusting 2017 Budget Reappropriations. Heidi Pickard motions to adopt Resolution 2017-032, Brendon Carroll seconds. Heidi Pickard states that this is changing encumbered funds from the Capital Contingency Fund to the Public Improvement Fund. The Board chose to close the Capital Contingency Fund, and Pickard forgot to move the money over. Vote: motion carries.

Board chose to close the Capital Contingency Fund, and Pickard forgot to move the money over. Vote: motion carries.

- b. Consider Resolution 2017-033 adopt the 2018 budget. Heidi Pickard motions to adopt Resolution 2017-033, Brendon Carroll seconds. John Kerrick states that this is the least the Board has been involved in the budget, is disappointed, and wished for more than one meeting. Heidi Pickard states that there were three meetings scheduled, but one was cancelled. Vote: all in favor; motion carries.
- c. Consider Resolution 2017-034 adopting the 2018 tax rates. John Jablowski states that the millage rate will remain the same, with 13.74 for general, .75 for the library, and .70 for fire services. Heidi Pickard motions to adopt Resolution 2017-034, Brendon Carroll seconds. Vote: all in favor; motion carries.
- d. Authorize to advertise Petition of Pocono Manor Investors, LP to amend Ordinance [Pocono Village Entertainment District]. Heidi Pickard asks if the Board will be able to regulate nits and how the signs change. Anne Lamberton states that signs along the highways are automatically regulated by PennDOT. Ralph Matergia says yes, you can regulate via the master sign plan. Heidi Pickard motions to authorize advertising, Brendon Carroll seconds. Vote: all in favor; motion carries.
- e. Pocono Manor Investors, LP [Petition to Amend Zoning Ordinance] – time waiver. John Jablowski states that the Board need not take action, this is just informational.
- f. American Red Cross “Run for the Red” Marathon – Sunday, 5/20/2018. Ed Tutrone states that both himself and Margie Argot have attempted to contact the American Red Cross, and have been unsuccessful. The Board decides to approve the marathon, contingent upon the receipt of the certificate of insurance. Vote: motion carries.
- g. Pocono Summit Long Range Transportation Feasibility & Point of Access Study – Pennoni Engineering [Change of Scope]. John Jablowski states that this change of scope is to allow Pennoni to focus on Pocono Summit – East. Heidi Pickard asks if Alberta is reimbursing the Township for this. John Jablowski states that he did not ask, because Alberta has agreed to pay for the public financing, which should amount to around \$250,000. John Holahan arrives at 8:14AM. Anne Lamberton states that the Township collected \$270,000. John Kerrick motions to accept the change of scope, Brendon Carrol seconds. Vote: all in favor; motion carries.
- h. Tobyhanna Township website redesign proposal. Brendon Carroll states this is a good idea, and motions to accept the redesign proposal, John Holahan seconds. John Jablowski states that there is no charge for web maintenance, which will be completed in house. The proposal is \$7,800 for the redesign, and includes three years of free site hosting. The Township will also start a quarterly newsletter. Vote: all in favor; motion carries.
- i. HOP Inn Update. Tabled.
- j. Temporary Aquifer Testing and Access Easement Agreement with PMSD [West]. Autumn Canfield states that Pocono Mountain School District (PMSD) had minor changes to the agreement that the Board already approved and signed. The “Sullivan Trail Campus” was being called “West Campus” by mistake, and PMSD added a clause for the Township to fix any damages and replace trees. John Holahan motions to authorize

approved and signed. The "Annual Fair Campus" was being called "West Campus" by mistake, and PMSD added a clause for the Township to fix any damages and replace trees. John Holahan motions to authorize the chair to sign the document, Heidi Pickard seconds. John Kerrick states that the Board needs sewer before water. Vote: all in favor; motion carries.

8. Reports

- a. John Jablowski states that he received a change of scope from RKR Hess, to help the Act 537 update move forward. DEP has allowed RKR Hess to submit the plan for Pocono Summit first, and then a separate plan for Blakeslee. The change of scope reduces the bill by \$20,000. Heidi Pickard motions to adopt the change of scope, John Holahan seconds. Vote: all in favor; motion carries.
- b. John Jablowski received a letter from AQUA stating that if residents fail to pay their bills, they have the right to shut off sewer service. AQUA will notify the Township when this occurs, so the Township may take appropriate action.
- c. Brendon Carroll thanks the Department of Public Works for going out on Christmas Day to clear the roads of snow.
- d. John Jablowski states that Anthony, the owner of the Hop Inn, has demolished the porch, and is cleaning up the lot. He is planning to raze the original building and build a banquet hall, inn, and cottages.

9. Public Comment – none.

10. John Holahan motions to adjourn, Heidi Pickard seconds. Meeting adjourned at 8:25AM.
11. Anne Lamberton states that they must reopen the meeting, and states that during one of the November meetings, when she was discussing the BCRA, the minutes reflect that she was talking about re-designating streams, but she was actually discussing rerating the sewer plant. Julia Heilakka is directed to correct the minutes, so the Board may approve them at the next meeting.
12. Heidi Pickard motions to adjourn, meeting adjourned at 8:25AM; Board enters executive session.

Minutes records by Julia Heilakka