

THE TOBYHANNA TOWNSHIP BOARD OF SUPERVISORS
SPECIAL MEETING
JUNE 15, 2017

A special meeting of the Tobyhanna Township Board of Supervisors was held on June 15, 2017 at the Tobyhanna Township Government Center Building, 105 Government Center Way, Pocono Pines, Pennsylvania 18350.

Present were Supervisors Anne Lamberton, John Holahan, Heidi A. Pickard, Brendon Carroll and John E. Kerrick, Solicitor Jonathan J. Reiss, Esquire, Township Manager John Jablowski Jr, Zoning Officer Maureen Minnick, and Public Works Ed Tutrone.

1. Chair Anne Lamberton called the meeting to order at 8:00 a.m. It was determined that a quorum was present.

2. Pledge of Allegiance was recited.

3. Announcements:

Executive Session was held on June 6, 2017 - 7:30 a.m. to 8:15 a.m. regarding personnel.

Executive Session was held on June 12, 2017 - 6:15 p.m. to 6:55 p.m. regarding legal and personnel.

Executive Session was held on June 12, 2017 - 7:45 p.m. to 8:25 p.m. regarding PMRPD litigation.

4. New Business

- A. Equipment

Heidi Pickard makes a motion to accept the bid from Locust Ridge Quarry. John Holahan seconds, and starts discussion on bids received, and suggests that the current bidding system is flawed. There is discussion about possible rebidding. John Kerrick suggests requesting bids on a per project basis. An extensive discussion concerning how Tobyhanna Township constructs their bids, and why, ensues. John Jablowski explains how projects will be handled in the future.

Jonathan Reiss suggests continuing with the Miller Road project and finish the rest of the year and then next year go

to sealed bids per project. Ed Tutrone explains bidding thresholds and required procedures for each threshold. Heidi Pickard emphasizes the importance of getting Millers Drive done and then move on to Long View and Split Rock. Ed Tutrone asks what happens if a contractor cannot complete their work in time, and expresses concerns about bonding issues with the contractor.

John Kerrick made motion to reject both equipment bids from Locust Ridge and Papillion & Moyer. Heidi Pickard seconded. Vote: 4 in favor, Anne Lamberton abstains due to her employment with Papillion & Moyer; motion carries.

B. Fire Service

911 call center has removed Pocono Summit as a first responder.

Ordinance 511 - 2013 appointed Tobyhanna and Pocono Summit. Jonathan Reiss suggests creating a new ordinance to only include Tobyhanna and then notify emergency and fire safety county call center.

John Kerrick asks if Jonathan Reiss produces a draft, could the board vote on it at the July meeting so that it would ultimately become effective mid-July? Mr. Reiss answers that if the Board authorizes him to draft that ordinance today, the Board could review it for their next July meeting, then authorize him to advertise it at that meeting.

Anne Lamberton recommends that Jonathan Reiss draft a letter to Pocono Summit to let them know what the plan is with the new ordinance to drop them as responders if the requested financial documents are not received by June 30th.

John Kerrick makes motion to authorize Jonathan Reiss to draft the letter and the ordinance to remove Pocono Summit as responders. John Holahan seconded. Vote: All in favor; motion carries.

John Jablowski recommends future discussion on how to plan for additional responders as the township experiences substantial growth.

Heidi Pickard recommends that the board obtain financial documents from the library because they also receive tax

money. Board requests John Jablowski draft a letter requesting financial documents from the library for Board's review. John Jablowski agrees to draft letter of request to the library for financial documents.

C. Fireworks Ordinance

Jonathan Reiss suggests the Board make a resolution and adopt at the next business meeting to appoint zoning officer to handle fireworks requests.

D. Sewer Easements

Closing scheduled for June 30th. If the seven easements not signed by then they will be put in escrow until all seven are resolved. Heidi Pickard suggests that there is confusion among these property owners with the language used in the sewer easements and feels that if the language could be clarified or explained to the property owners, through a meeting or presentation, it might clear up the issues regarding the easements and more would sign. Jonathan Reiss defines the sewer easement process and language.

Anne Lamberton suggests having those seven property owners come in to a meeting to speak to someone to help them understand the language and easement details. Anne Lamberton asks John Jablowski to call the property owners to come in to meet early next week to speak to Jonathan Reiss regarding the sewer easements.

5. Public Comment
None.

6. Upcoming Events

Ribbon Cuttings:

June 15, 2017 Access Cornerstone 10:00 a.m.

June 15, 2017 Alfredo's Pizza 11:00 a.m.

June 16, 2017 Groundbreaking Ceremony - New Ventures Park at 3:00 p.m.

July 8, 2017 from 2:00 p.m. to dusk - Township Community Day

7. Anne Lamberton motions to adjourn meeting. John Holahan seconded. Meeting adjourned at 8:57 a.m.

Board enters Executive Session.

Minutes recorded by Debra S. Jean, edited by Julia A. Heilakka